

TRAVEL GRANTS SCHEME RULES

The proposals in following prescribed form with essential documents for permission and financial assistance to attend International & National Conference / Seminar / Workshop / Symposium / Training Course etc., to be held within India should be received in the University office 15 days before the date of the programme / conference, etc.

- 1) Acceptance Letter.
- 2) Abstract – 4 copies.
- 3) Brochure of the Conference.
- 4) Covering Letter.
- 5) No Objection Certificate.(Wherever applicable)
- 6) A report of the paper presented in the University / College.
- 7) If any documents of Conference.

In addition to the UGC rules, the following rules are applicable:



fo | ki hB | dkYgki y

fo | ki hB vf/kfoHkx o l yXu egkfo | ky; hu f'k{kdkuk ns'kxh 'k{kf.kd
ifj"knk] ppk] =s b- uk mi fLFkrhl kBh vFk] gk; ; kckcr
l dkfjr fu; ekoyh

- 1- 'k{kf.kd ifj"knk] ppk] =s b- uk l knj djko; kP; k , dkp fjl pz isjoj nku @rhu f'k{kdkph ukos vl rhy rj , dk f'k{kdkl vkfFkd l gk; ; eatj dj.; kr ; Ay- T; k f'k{kdkl vkfFkd l gk; ; kl kBh fo | ki hBkdMs iLrko l knj djko; kpk vkgs R; kauh fjl pz isjojhy brj l gk; ; d f'k{kdkps uk gjdr cek.ki =] iLrkol kcr l knj dj.ks vko'; d vkgs
- 2- vkfFkd l gk; ; kl kBhp k iLrko fo | ki hB dk; kzy; kr 15 fnol vxknj ifjiwkz dkxni =kl fgr iLr gksks vko'; d vkgs ¼ mnk- College covering letter, Brochure, Acceptance Letter, Abstract, No Objection Certificate etc.½
- 3- ifj"knk] ppk] =s b- uk ukn.kh Qhe/; s jkg.; kph l ks vrHkr vly rj Accommodation l kBhp [kpZ fnyk tk.kj ukgh-
- 4- fo | ki hBkP; k fu; eki ek.ks iLr [kpZ vnk dj.; kr ; bzy-
- 5- ifj"knk] ppk] =s b- uk mi fLFkr jkg.; ki mhz fo | ki hBkph ijokuxh ?ksks vko'; d vkgs
- 6- ifj"knk] ppk] =s b- uk gtj jkfgY; kurj] os l kbVoj BoyY; k fjiKZ QkH] kcr eG [kpP; k ikoR; k] ukn.kh Qhph ikorh] iLr [kpZph frfdV\$ vVMUI l fV/QdV/ph Nk; kdr ir b- l g ifjiwkz iLrko fo | ki hB dk; kzy; kr TklLrhr TklLr 10 fnol k; ; s iLr gksks vko'; d vkgs
- 7- ifj"knk] ppk] =s b- uk mi fLFkrhl kBh fj{k HkMs Destination to Destination vnk dj.; kr ; bzy- R; kl kBh vf/kdr fcy l knj dj.ks vko'; d vkgs
- 8- ifj"knk] ppk] =s b- ps fBdk.k o ifj"knk] ppk] = fdrh fnol kph vkgs ; koj nSfnu HkRk o iLr [kpZ ekU; dyk tkbzy-
- 9- ; k fu; ekoyh'kh fol xkr iLr iLrkokpk fopkj dyk tk.kj ukgh-
- 10- l af/kr ns dkckcr l ferhpk fu.kz vfire jkghy-
- 11- l nj fu; ekoyhe/; scny dj.; kpk vf/kdkj l ferhpk jkghy-
- 12- l af/kr f'k{kdkus egkfo | ky; @vf/kfoHkxkr l nj l aksku fcdkckcr l knjhdj.k djkos
- 13- l af/kr f'k{kdkus l af/kr dkWQjUI o l knjhdj.kkpk vgoky ns dkl kcr tkWkok-
- 14- ; k ; kstupk tkLrhr tkLr f'k{kdkuk ykHk gks; kl kBh ; k ; kstusw o"kkzw , dnpk vupku fnys tkbzy-

v/; {k

No Objection Certificate

We the following teachers have submitted the Research paper for the Conference / Seminar to be held at ----- on ----- .We have not applied to the University for financial assistance. Dr./ Shri/ Smt ----- alone is attending the said Conference on behalf of us. We have No Objection for attending and to sanction the financial assistance to him for presenting our research paper in the said Conference.

Name of the Author/ Co-authors

1) Name :

Signature

Name and Signature of the
Author/ Co-author attending the
Conference

2) Name :

Signature

Name :

Signature :

3) Name :

Signature



SHIVAJI UNIVERSITY, KOLHAPUR

Prescribed application form for Deputation of Delegate to attend approved Conferences/ Seminars/Workshops/Training Courses / Symposia etc. to be held within India.

1.	Name of the Teacher (Beginning with Surname)	:-	
2.	Name of the University Department / Affiliated College	:-	
3.	Designation	:-	Pay Scale
			Basic pay
			AGP
4.	Qualification :	:-	
5.	Teaching Experience No. of Years	:-	
6.	Permanent Address	:-	
	College E-mail	:	
	Self E-mail	:	
	Mobile No.	:-	
7.	Details of Conference/Seminar/ Symposia /Workshop/Training Course desired to attend	:-	
	a) Name of Conference/ Seminar / Symposia/Workshop/Training Course	:-	
	b) Venue	:-	
	c) Duration	:-	
8.	Title of the research paper submitted to the Conference/ Seminar/ Symposia etc.	:-	
9.	Whether research paper is accepted? If yes, please enclose four copies of the paper	:-	

10.	A) Details of the finances afforded by the sponsor of the conference			
	Item		Yes	No
	1.	Travel		
	2.	Lodging / Boarding		
	3.	Registration Fee		
	4.	Any Other		
	B) Details of Expenditure to be incurred			
	1.	Travelling Allowance		
		From To	Rs.	
		From To	Rs.	
	2.	Registration Fee	:-	Rs.
	3.	Daily Allowances days	:-	Rs.
	4.	Accommodation Charges	:-	Rs.
5.	Other Charges, if any	:-	Rs.	
Total		:-	Rs.	
11.	Financial assistance provided by other agencies such as UGC / College etc. if any		:-	
12.	Details of Conference/Seminar/Workshop/ Training Course attended in the past		:-	
	a) Name, Place & Date of the Conference	b) Purpose	c) at whose cost	
13.	Any other information	:-		

Place:-
Date:-

Signature of the Teacher

Signature of the
Head of the University Department

Signature of the
Principal of the College



SHIVAJI UNIVERSITY, KOLHAPUR.

Prescribed form for submitting the report of the Conference/ Seminar/ Workshop/ Training Course, etc.

I) PERSONAL INFORMATION OF THE DELEGATE			
1.	Name	:-	
	Designation	:-	
2.	Name of the Conference/ Seminar/Workshop Training course.	:-	
	Venue	:-	
	Date	:-	
3.	Does the delegate hold any office or position in the Conference/ Seminar ? If yes, give details.	:-	
4.	Has the delegate any abiding relation with this or any other Seminar/ Conference?	:-	
5.	Whether the delegate has attended the Conference or Conferences before? If so when and where?	:-	
II) INFORMATION REGARDING THE PAPER			
6.	The title of the paper presented by the delegate	:-	
7.	Whether the paper presented in the University/College	:-	Yes / No (Attach report signed by the Head of the Deapartment / Principal)
8.	The session to which the paper was presented at the Conference	:-	
9.	What is the contribution of the paper?Does it bring out any new facts to light? Does it re-state the position more correctly? What does the paper purport in general terms?	:-	
10.	How many papers of this nature were contributed by other delegates at the Conference?	:-	

11.	What was the general discussion or reaction to the meeting? Is the delegate pursuing the topic further?	:-	
12.	How has the topic of the paper arisen from the delegate's studies or researches?	:-	
13.	Whether papers on the same subjects were read in the Conference? Give the name of the delegate and title of his paper	:-	
14.	In the light of the discussion and from the papers read at the conference has the delegate to suggest any qualifications in the course of the subject and if so, what?	:-	
III) INFORMATION REGARDING THE PARTICIPATION IN THE DISCUSSION AND PROCEEDINGS			
15.	In what other respects the delegate participated in the deliberations of the conference	:-	
16.	Whether such work is being undertaken in other institutes or Universities?	:-	
17.	What other academy activities of the conference, the delegate has participated in?	:-	
IV) CONTRIBUTION IN THE OPINION OF THE DELEGATE, IF ANY, TO THE DEVELOPMENT OF ACADEMIC TYPE			
18.	What were the decisions taken in the Conference?	:-	
19.	Any fresh idea the Conference has suggested to the delegate which would contribute to the development of academic life in Shivaji University	:-	

Place:-

Date:-

Signature of the Teacher

**Signature of the
Head of the University Department**

**Signature of the
Principal of the College**